



OPEN MEETING

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, April 2, 2019 - 9:30 A.M.
Laguna Woods Village Community Center Board Room 24351 El Toro Road**

NOTICE AND AGENDA

- 1. Call Meeting to Order / Establish Quorum—Beth Perak, President**
- 2. Pledge of Allegiance – Director Moldow**
- 3. Acknowledge Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes of Meeting**
 - (a) March 5, 2019 – Regular Open Session Meeting
- 6. Report of Chair**
- 7. Update from VMS – Director Dan Kenney**
- 8. CEO Report**
- 9. Open Forum (Three Minutes per Speaker)** - *At this time the Speakers may address the Board of Directors regarding items not on the agenda and within the jurisdiction of the Board of Directors of the Golden Rain Foundation. There is a maximum time limit of three minutes per speaker and a speaker may only address the Board once during this period. The Board reserves the right to limit the total amount of time allotted for the Open Forum.*
- 10. Responses to Open Forum Speakers**
- 11. Consent Calendar** - *All matters listed under the Consent Calendar are considered routine and will be enacted by the Board by one motion in the form listed below. In the event that an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.*
 - (a) GRF Committee Appointments Update
 - (b) Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed Golden Rain

Foundation financials for the month of February 2019 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

12. Unfinished Business

- (a) None

13. New Business

- (a) Entertain a Motion to Approve a Resolution for a Comprehensive Staff Training Day **(April initial notification - must postpone to May to conform to the 28-day notification requirement)**

14. Committee Reports – *Committee reports can be found in their entirety at the following link: www.lagunawoodsvillage.com/residents/golden-rain-foundation/documents*

- (a) Report of the Finance Committee/Financial Reports – Director Phelps. Next meeting April 24, 2019, at 1:30 p.m. in the Board Room.
- (b) Report of the Community Activities Committee – Director Sabol Soule. Next meeting May 9, 2019, at 1:30 p.m. in the Board Room.
- (c) Report of the Maintenance & Construction Committee – Director Matson. Next meeting April 10, 2019, at 9:30 a.m. in the Board Room.
 - Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee - Director Perak. Next meeting TBA
 - Report of Village Energy Task Force – Director Moldow. Next meeting May 1, 2019, at 1:30 p.m. in the Board Room.
- (d) Report of the Media & Communications Committee – Director Milliman. Next meeting April 15, 2019, at 1:30 p.m. in the Board Room.
- (e) Report of the Mobility & Vehicles Committee – Director Gros. Next meeting April 3, 2019, at 1:30 p.m. in the Board Room.
- (f) Report of the Security & Community Access Committee – Director Tibbetts. Next meeting April 22, 2019, at 1:30 p.m. in the Board Room
 - Report of the Traffic Hearings – Director Gros. Next meeting April 17, 2019, 9:00 a.m. in the Board Room & 1:00 p.m. in the Sycamore Room.
 - Report of the Disaster Preparedness Task Force- Director Troutman. Next meeting May 28, 2019, 9:30 a.m. in the Cypress Room.

- (g) Report of the Landscape Committee – Director Moldow. Next meeting March 20, 2019, at 1:30 p.m. in the Board Room.

15. Future Agenda Items - *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- (a) None

16. Directors' Comments

17. Recess - *At this time, the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Executive Session Agenda

Approval of Agenda

Approval of Minutes

(a) March 5, 2019 – Regular Executive Session

Discuss and Consider Member Disciplinary Matters

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

Discuss Litigation Report Summary

18. Adjournment

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OPEN SESSION

Minutes of the Regular Meeting of the Golden Rain Foundation

Tuesday, March 5, 2019, 9:30 a.m.

24351 El Toro Road, Laguna Woods, California

Directors Present: Beth Perak, Annette Sabol Soule, Joan Milliman, Jim Matson, Richard Palmer, Ray Gros, Diane Phelps, Bert Moldow, Pat English, Don Tibbetts, and Judith Troutman

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Eileen Paulin, Ernesto Munoz, Chris Spahr, Rebecca Jackson, and Whitney Thornton

Others Present: United Mutual: Juanita Skillman, Elsie Addington, and Cash Achrekar

Third Mutual: John Frankel

Mutual 50: Ryna Rothberg

VMS: Mary Stone

1. Call to Order

President Perak called the meeting to order at 9:30 a.m.

2. Pledge of Allegiance to the Flag

Director Milliman led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

A representative of the Laguna Woods Globe and the Village Television Camera Crew, by way of remote cameras, were acknowledged.

4. Approval of Agenda

Director Milliman made a motion to approve the agenda as presented. Director Moldow seconded the motion and it passed unanimously.

5. Approval of Minutes

Director Sabol Soule made a motion to approve the minutes of February 5, 2019, as amended. The motion was seconded by Director Milliman and it passed unanimously.

6. Report of the Chair

President Perak echoed her report from last month and thanked the staff who

continue to serve and attend to the safety of the community and welcomed new corporate counsel, Kelly Richardson of Richardson Ober. Mr. Richardson gave a brief summary of his work history.

7. Update from VMS

Director Bender gave an update of the VMS Board meetings for the month of February:

- Resident kudos to Staff;
- Financial Services department update;
- Communication department update
- Employee Newsletter update;
- Human Resources department update;
- Landscaping Services department update; and
- VMS Board's upcoming appreciation for employees;

8. CEO Report

CEO Parker gave a report on upcoming community events and updates on current projects:

- Village library book sale;
- Health and Wellness expo;
- Pool maintenance update;
- Pickleball court opening;
- Equestrian gate hours;
- Bus excursion system; and
- Organic recycling program.

9. Open Forum (Three Minutes Per Speaker)

Members spoke on the following topics: Television in CH1 Drop-in lounge, mental health issues and suicide rates in the community, senior brain foundation, Broadband changes, and possible renaming of clubhouses.

10. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

11. Consent Calendar

- (a) GRF Committee Appointments Update

RESOLUTION 90-19-16 **GRF Committee Appointments**

RESOLVED March 5, 2019, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Diane Phelps, Chair (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Jon Pearlstone, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Al Amado, (Mutual 50)

Community Activities Committee

Annette Sabol Soule, Chair (GRF)
Joan Milliman, (GRF)
Diane Phelps, (GRF)
Bunny Carpenter, (Third)
Cush Bhada, (Third)
Jack Connelly, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Sue Margolis, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Leon St. Hilaire, Shaun Tumpane

Finance Committee

Diane Phelps, Chair (GRF)
Pat English, (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Steve Parsons, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Carl Randazzo, Alternate (United)
Al Amado, (Mutual 50)
Non-Voting Advisers: Greg Corigliano

Landscape Committee

Bert Moldow, Chair (GRF)
Judith Troutman, (GRF)
Jim Maston, (GRF)
Maggie Blackwell, (United)
Manuel Armendariz, (United)
Anthony Liberatore, Alternate, (United)
Lynn Jarrett, (Third)

Jon Pearlstone, (Third)
John Frankel, Alternate (Third)
Vacant (Mutual 50)
Non-Voting Advisers: John Parker and Jules Zalon

Maintenance & Construction Committee

Jim Matson, Chair (GRF)
Richard Palmer, (GRF)
Don Tibbetts, (GRF)
John Frankel, (Third)
Bunny Carpenter, (Third)
Cush Bhada, Alternate (Third)
Vacant, Alternate (Third)
Carl Randazzo, (United)
Cash Achrekar, (United)
Sue Margolis, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: John Luebbe, Ruth Matson

Media and Communications

Joan Milliman, Chair (GRF)
Annette Sabol Soule, (GRF)
Pat English, (GRF)
Lynn Jarrett, (Third)
Roy Bruninghaus, (Third)
Jack Connelly, Alternate (Third)
Bunny Carpenter, Alternate (Third)
Maggie Blackwell, (United)
Elsie Addington, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Steve Carman, Lucy Parker, Sheila Bialka

Mobility & Vehicles Committee

Ray Gros, Chair (GRF)
Don Tibbetts, (GRF)
Jim Matson, (GRF)
John Frankel, (Third)
Jon Pearlstone, (Third)
Lynn Jarrett, Alternate (Third)
Cush Bhada, *Alternate* (Third)
Elsie Addington, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
John Dalis, (Mutual 50)
Non-Voting Advisers: Vashti Williams, vacant (1)

PAC Renovation Ad Hoc Committee

Beth Perak, Chair (GRF)
Joan Milliman, (GRF)
Richard Palmer, (GRF)
John Frankel, (Third)
Cush Bhada, (Third)
Carl Randazzo, (United)
Sue Margolis, (United)
Juanita Skillman, Alternate (United)
Irving Waaland, (Mutual 50)
Non-Voting Advisers: Sheila Bialka

Security and Community Access

Don Tibbetts, Chair (GRF)
Ray Gros (GRF)
Pat English, (GRF)
John Frankel, (Third)
Steve Parsons, (Third)
Roy Bruninghaus, *Alternate* (Third)
Cush Bhada, Alternate (Third)
Reza Bastani, (United)
Carl Randazzo, (United)
Non-Voting Advisers: Larry Cunningham, Frank Tybor

Disaster Preparedness Task Force

Judith Troutman, Chair (GRF)
Roy Bruninghaus, (Third)
John Frankel, (Third)
Steve Parsons, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Cash Achrekar, (United)
Reza Bastani, (United)
Gary Morrison, Alternate (United)
Inesa Nords-Leth, (Mutual 50)

Laguna Woods Village Traffic Hearings

Ray Gros, Chair (GRF)
Jack Connelly, (Third)
John Frankel, Alternate (Third)
Elsie Addington, (United)
Cash Achrekar, Alternate (United)
Board Members by Rotation (Mutual 50)

Village Energy Task Force

Bert Moldow, Chair (GRF)

Richard Palmer (GRF)
Sue Margolis (United)
Carl Randazzo (United)
John Frankel (Third)
Cush Bhada, (Third)
Board Members by Rotation (Mutual 50)
Voting Advisers: Steve Leonard and Bill Walsh
Non-voting Advisers: Sue Stephens

RESOLVED FURTHER, that Resolution 90-19-09 adopted February 5, 2019, is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (b) Laguna Hills Memorial Day Half Marathon 10K and 5K
- ~~(c) Entertain a Motion to Approve Supplemental Funding for EV Charging Stations at the Community Center~~
- (d) Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved Golden Rain Foundation financials for the month of January 2019 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Director Phelps requested to move item 11c to 12b for discussion purposes. Director Milliman made a motion to approve the consent calendar as amended. Director Sabol Soule seconded the motion and it passed unanimously.

12. Unfinished Business

- (a) Entertain a Motion to Approve a Resolution for Proposed Amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence **(February initial notification – 28-day notification to comply with Civil Code §4360 has been satisfied)**

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-17

Proposed Amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence

WHEREAS, the Golden Rain Foundation has established a Recreation and

Special Events Department Policies and Procedures to streamline and reduce confusion regarding use of its facilities by residents;

WHEREAS, On September 13, 2018, the CAC formed an Ad-Hoc Committee comprised of Committee Members and Residents to review and recommend revisions to the GRF Recreation and Special Events Department Policies and Procedures;

WHEREAS, the emphasis of the review was on commercial activities conducted by Laguna Woods Village Clubs, Groups and Organizations;

WHEREAS, the Community Activities Committee recommends the amendments to the Recreation and Special Events Department Policies and Procedures with the insertion of the Glossary and Mandatory Adherence (attachment 1 and attachment 2); and,

NOW THEREFORE BE IT RESOLVED, March 5, 2019, that the Board of Directors of this Corporation hereby adopts the proposed amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence;

RESOLVED FURTHER, that Resolution 90-16-15 adopted December 16, 2016, Resolution 90-15-52 adopted October 6, 2015, Resolution 90-15-53 adopted October 6, 2015, Resolution 90-16-32 adopted August 2, 2016, and Resolution 90-16-42 adopted September 6, 2016, are hereby superseded and canceled to the extent that they differ; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Proposed Amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence resolution as presented. Director Sabol Soule seconded the motion and it passed unanimously.

- (b) Entertain a Motion to Approve Supplemental Funding for EV Charging Stations at the Community Center

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-18

Supplement Funding for EV Charging Station Grant for the Community Center

WHEREAS, The Southern California Incentive Project (SCIP) promotes easy access to zero-emission vehicle infrastructure by offering rebates for the purchase and installation of eligible public electric vehicle (EV) chargers; and

WHEREAS, Staff was successful in capturing a grant from the SCIP which will provide grant partial funding for the installation of four additional ChargePoint CPE200 chargers;

NOW THEREFORE BE IT RESOLVED, March 5, 2019, the Board of Directors of this Corporation hereby authorizes supplemental appropriation from the Facilities Fund for a not-to-exceed amount of \$228,000, for the installation of four additional EV Charging stations at the community center with the understanding that grant funds will reimburse 75% of the cost; and

RESOLVED FURTHER, Staff will present a recommendation to the April GRF Board meeting to award a contract; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Golden Rain Foundation Corporation to carry out this Resolution

Director Milliman made a motion to approve the Supplemental Funding for EV Charging Station Grant for the Community Center resolution as presented. Director Tibbetts seconded the motion and discussion ensued among the Directors.

President Perak called for the vote and the motion passed by a vote of 9-2-0 (Directors English and Palmer opposed)

13. New Business

- (a) None

14. Committee Reports

- (a) Report of the Finance Committee/Financial Reports – Director Phelps. Next meeting April 24, 2019, at 1:30 p.m. in the Board Room.
- (b) Report of the Community Activities Committee – Director Sabol Soule. Next meeting March 14, 2019, at 1:30 p.m. in the Board Room.
- (c) Report of the Maintenance & Construction Committee – Director Matson. Next meeting April 10, 2019, at 9:30 a.m. in the Board Room.
 - Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee - Director Perak. Next meeting TBA

- Report of Village Energy Task Force – Director Moldow. Next meeting March 6, 2019, at 9:00 a.m. in the Board Room.
 - (d) Report of the Media & Communications Committee – Director Milliman. Next meeting March 18, 2019, at 1:30 p.m. in the Board Room.
 - (e) Report of the Mobility & Vehicles Committee – Director Gros. Next meeting April 3, 2019, at 1:30 p.m. in the Board Room.
 - (f) Report of the Security & Community Access Committee – Director Tibbetts. Next meeting April 22, 2019, at 1:30 p.m. in the Board Room
 - Report of the Traffic Hearings – Director Gros. Next meeting March 20, 2019, 9:00 a.m. in the Board Room & 1:00 p.m. in the Pine Room.
 - Report of the Disaster Preparedness Task Force- Director Troutman. Next meeting March 26, 2019, 9:30 a.m. in the Board Room.
 - (g) Report of the Landscape Committee – Director Matson. Next meeting March 20, 2019, at 1:30 p.m. in the Board Room.
- 15. Future Agenda Items** - *All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- (a) None
- 16. Directors' Comments**
- Director Gros provided an update on the Laguna Canyon project event and encouraged residents to contact Staff if they see snakes;
 - Director Milliman stated it was good meeting and welcomed GRF counsel, Kelly Richardson;
 - Director Sabol Soule thanked everyone for their hard work and it was good meeting;
 - Director Tibbetts welcomed new GRF counsel;
 - Director Matson commented it was good meeting; and
 - President Perak welcomed new GRF counsel, thanked fellow board members for their hard work and participation, commented it was a good meeting, and thanked television viewers for watching the meeting.
- 17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Executive Session Agenda

Approval of Agenda

Approval of Minutes

(a) February 5, 2019 – Regular Executive Session

Discuss and Consider Member Disciplinary Matters

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

Discuss Litigation Report Summary

18. Adjournment


Joan Milliman, Secretary of the Board
Golden Rain Foundation

STAFF REPORT

DATE: April 2, 2019
FOR: Board of Directors
SUBJECT: GRF Committee Appointments

RECOMMENDATION

Approve a Resolution of the Committee Appointments for GRF Board Committees.

BACKGROUND

In March, the Board approved changes to several committees. The Board needs to approve the changes officially by resolution.

DISCUSSION

The GRF Board Committee Appointments (Attachment 1) has been updated.

FINANCIAL ANALYSIS

None.

Prepared By: Whitney Thornton, Assistant Corporate Secretary

Reviewed By: Siobhan Foster, COO

ATTACHMENT(S)

Attachment 1 – Proposed Resolution 90-19-XX

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RESOLUTION 90-19-XX
GRF Committee Appointments

RESOLVED April 2, 2019, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Diane Phelps, Chair (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Jon Pearlstone, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Al Amado, (Mutual 50)

Community Activities Committee

Annette Sabol Soule, Chair (GRF)
Joan Milliman, (GRF)
Diane Phelps, (GRF)
Bunny Carpenter, (Third)
Cush Bhada, (Third)
Annie McCary, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Sue Margolis, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Leon St. Hilaire, Shaun Tumpane

Finance Committee

Diane Phelps, Chair (GRF)
Pat English, (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Steve Parsons, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)

Carl Randazzo, Alternate (United)
Al Amado, (Mutual 50)
Non-Voting Advisers: Greg Corigliano

Landscape Committee

Bert Moldow, Chair (GRF)
Judith Troutman, (GRF)
Jim Maston, (GRF)
Maggie Blackwell, (United)
Manuel Armendariz, (United)
Anthony Liberatore, Alternate, (United)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Jon Pearlstone, Alternate (Third)
Vacant (Mutual 50)
Non-Voting Advisers: John Parker and Jules Zalon

Maintenance & Construction Committee

Jim Matson, Chair (GRF)
Richard Palmer, (GRF)
Don Tibbetts, (GRF)
John Frankel, (Third)
Bunny Carpenter, (Third)
Cush Bhada, Alternate (Third)
Carl Randazzo, (United)
Gary Morrison, (United)
Sue Margolis, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: John Luebbe, Ruth Matson

Media and Communications

Joan Milliman, Chair (GRF)
Annette Sabol Soule, (GRF)
Pat English, (GRF)
Lynn Jarrett, (Third)
Roy Bruninghaus, (Third)
Bunny Carpenter, Alternate (Third)
Annie McCary, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Maggie Blackwell, (United)

Elsie Addington, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Steve Carman, Lucy Parker, Sheila Bialka

Mobility & Vehicles Committee

Ray Gros, Chair (GRF)
Don Tibbetts, (GRF)
Jim Matson, (GRF)
John Frankel, (Third)
Jon Pearlstone, (Third)
Lynn Jarrett, Alternate (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
John Dalis, (Mutual 50)
Non-Voting Advisers: Vashti Williams, vacant (1)

PAC Renovation Ad Hoc Committee

Beth Perak, Chair (GRF)
Joan Milliman, (GRF)
Richard Palmer, (GRF)
John Frankel, (Third)
Cush Bhada, (Third)
Carl Randazzo, (United)
Sue Margolis, (United)
Juanita Skillman, Alternate (United)
Irving Waaland, (Mutual 50)
Non-Voting Advisers: Sheila Bialka

Security and Community Access

Don Tibbetts, Chair (GRF)
Ray Gros (GRF)
Pat English, (GRF)
Steve Parsons, (Third)
Annie McCary, (Third)
Roy Bruninghaus, Alternate (Third)
Cush Bhada, Alternate (Third)
Reza Karimi, Alternate (Third)

Reza Bastani, (United)
Carl Randazzo, (United)
Non-Voting Advisers: Larry Cunningham, Frank Tybor

Disaster Preparedness Task Force

Judith Troutman, Chair (GRF)
Annie McCary, (Third)
John Frankel, (Third)
Steve Parsons, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Roy Bruninghaus, Alternate (Third)
Cash Achrekar, (United)
Reza Bastani, (United)
Gary Morrison, Alternate (United)
Inesa Nords-Leth, (Mutual 50)

Laguna Woods Village Traffic Hearings

Ray Gros, Chair (GRF)
Jack Connelly, (Third)
John Frankel, Alternate (Third)
Elsie Addington, (United)
Cash Achrekar, Alternate (United)
Board Members by Rotation (Mutual 50)

Village Energy Task Force

Bert Moldow, Chair (GRF)
Richard Palmer (GRF)
Sue Margolis (United)
Carl Randazzo (United)
John Frankel (Third)
Cush Bhada, (Third)
Board Members by Rotation (Mutual 50)
Voting Advisers: Steve Leonard and Bill Walsh
Non-voting Advisers: Sue Stephens

RESOLVED FURTHER, that Resolution 90-19-16 adopted March 5, 2019, is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

ENDORSEMENT

Comprehensive Staff Training Day

The Committee discussed the staff recommendation to approve closing all Department of Recreation and Special Events facilities on Wednesday, August 14, 2019 from 1 to 4 p.m. for a comprehensive training day for all departmental employees.

A motion was made to approve staff recommendation to close facilities with caveat that the golf facility remains open on August 14, 1 to 4 p.m. during a comprehensive staff training day.

Motion to approve staff recommendation to close facilities with caveat that the golf facility remains open on August 14, 1 to 4 p.m. during a comprehensive staff training day carried unanimously.

STAFF REPORT

DATE: March 14, 2019
FOR: Community Activities Committee
SUBJECT: Comprehensive Staff Training Day

RECOMMENDATION

Staff recommends closing all Department of Recreation and Special Events facilities on Wednesday August 14, 2019 from 1 to 4 p.m. for a comprehensive training day for all departmental employees.

BACKGROUND

At the January Community Activities Committee (CAC) meeting, Staff recommended approval to close all Department of Recreation and Special Events facilities for a comprehensive training day for all Recreation employees.

The proposed comprehensive employee development and training day is new and has not been conducted in previous years. Staff development training is a best management practice in the recreation and special events field as well as for high performing corporations such as Starbucks.

DISCUSSION

Comprehensive training is critical in customer service oriented corporations. Training provides an opportunity to exchange ideas; review and/or introduce new operational procedures and enhancements; focus on team building; develop customer service skills, ensure consistent delivery; and understand the vision and objectives of the department and corporation.

Clubhouse supervisors will develop and train staff members. The training will include a corporate and departmental overview, breakout sessions focusing on customer service, operating procedures, emergency procedures, situational role playing and team building activities.

FINANCIAL ANALYSIS

A loss of revenue from golf operations and room rentals is estimated to be \$2,700 and \$140, respectively. In addition, staff is getting paid to attend the training; those not scheduled to work that day would be asked to come in and attend, costing up to \$4,500 if every team member comes.

Prepared By: Brian Gruner, Recreation and Special Events Director

Reviewed By: Siobhan Foster, Chief Operating Officer

ATTACHMENT(S)

None

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RESOLUTION 90-19-XX

Comprehensive Staff Training Day

WHEREAS at the January Community Activities Committee (CAC) meeting, Staff recommended approval to close all Department of Recreation and Special Events facilities for a comprehensive training day for all Recreation employees; and

WHEREAS the proposed comprehensive employee development and training day is new and has not been conducted in previous years; and

WHEREAS comprehensive training is critical in customer service oriented corporations which provides an opportunity to exchange ideas, review and/or introduce new operational procedures and enhancements, focus on team building, develop customer service skills, ensure consistent delivery and understand the vision and objectives of the department and corporation; and

WHEREAS clubhouse supervisors will develop and train staff members; and

WHEREAS staff will be paid to attend the training; those not scheduled to work that day would be asked to come in and attend, costing up to \$4,500 if every team member attends;

NOW THEREFORE BE IT RESOLVED, April 2, 2019, that the Board of Directors of this Corporation hereby introduces to close facilities with caveat that the golf facility remain open on August 14, 2019 from 1 to 4 p.m. during a comprehensive staff training day; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

December Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360

Financial Report

As of February 28, 2019



INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$5,166
Non-assessment Revenue	\$1,998
Total Revenue	\$7,164
Total Expense	\$6,306
Net Revenue/(Expense)	\$858

Slide 1

Financial Report

As of February 28, 2019



INCOME STATEMENT OPERATING FUND w/o Depreciation (in Thousands)	
Assessment Revenue	\$4,683
Non-assessment Revenue	\$1,341
Total Revenue	\$6,024
Total Expense	\$5,516
Operating Surplus	\$508

Slide 2

Financial Report

As of February 28, 2019



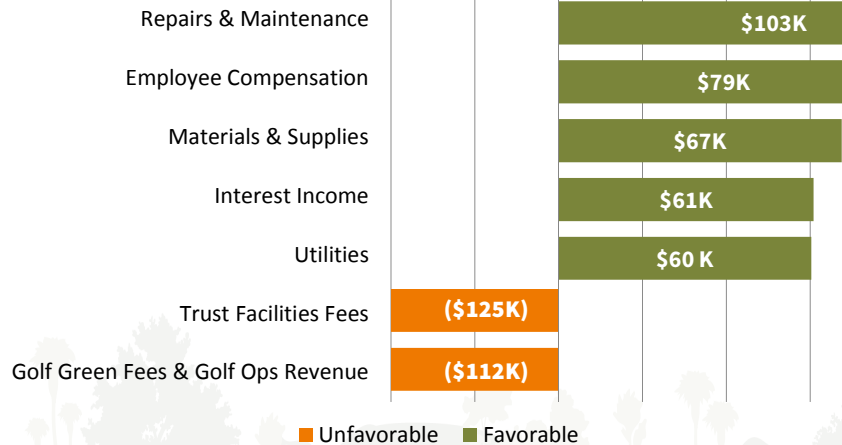
INCOME STATEMENT (in Thousands)

	ACTUAL	BUDGET	VARIANCE
Assessment Revenue	\$5,166	\$5,166	\$0
Non-assessment Revenue	\$1,998	\$2,272	(\$274)
Total Revenue	\$7,164	\$7,438	(\$274)
Total Expense	\$6,306	\$6,850	\$544
Net Revenue/(Expense)	\$858	\$588	\$270

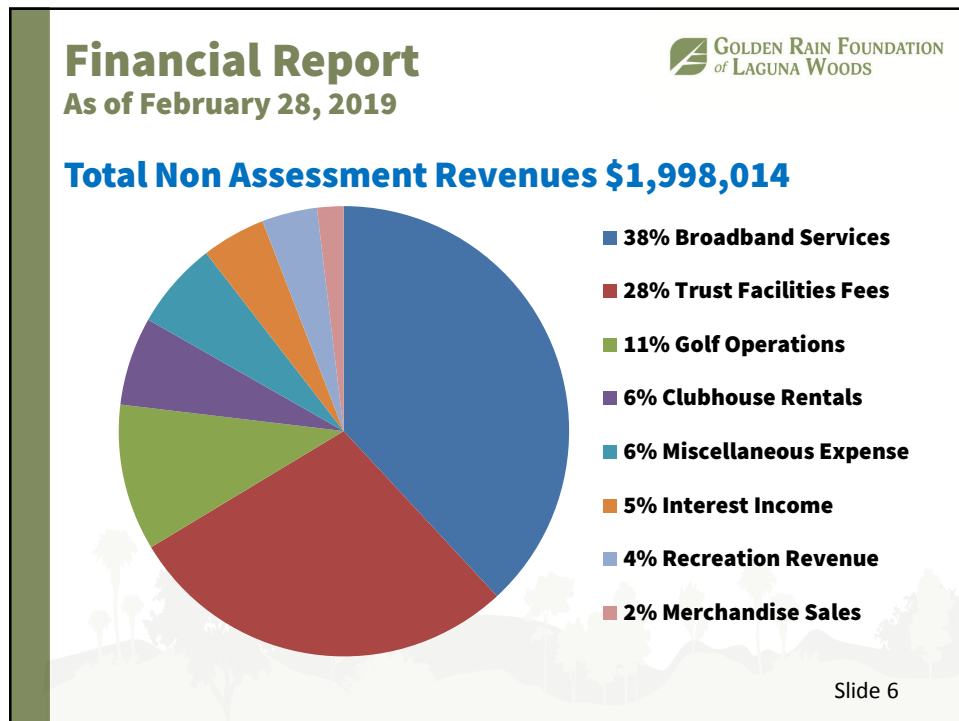
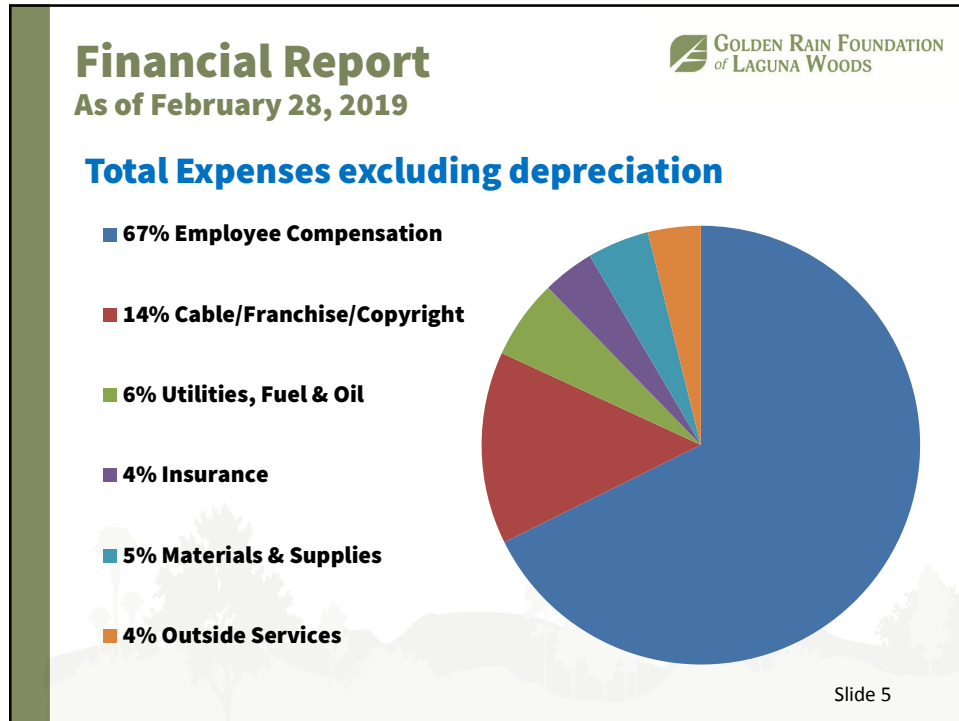
Slide 3

Financial Report

As of February 28, 2019



Slide 4



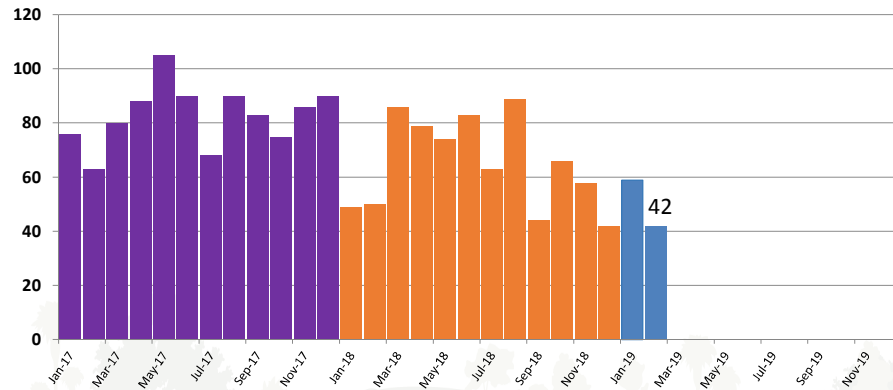
Financial Report

As of February 28, 2019



RESALE HISTORY

Community Wide # Units



Slide 7

Financial Report

As of February 28, 2019



FUND BALANCES

(in Thousands)

	ENDING BALANCES	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment	\$5,378	\$1,779	\$3,599
Facilities	19,413	3,739	15,674
Contingency	494	11	483
Trust Facilities Fee	3,787	0	3,787
TOTAL	\$29,072	\$5,529	\$23,543

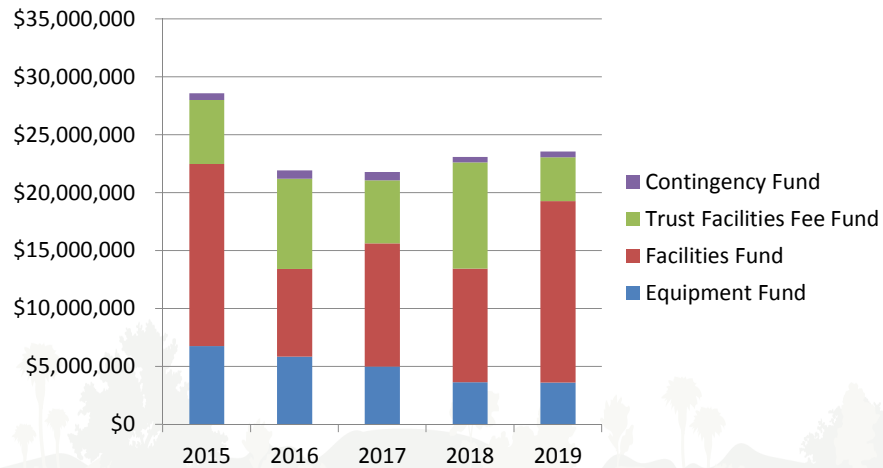
Slide 8

Financial Report

As of February 28, 2019



FUND BALANCES



Slide 9

FUND ENCUMBRANCES

(in Thousands)

TOTAL APPROPRIATIONS

REMAINING ENCUMBRANCE

Aquatics & Fitness	\$636	\$565
Broadband Services	1,075	390
Clubhouses	5,188	4,564
Computers	1,605	1,175
Community Center (HVAC, Roof, Call Center, Security EOC)	2,606	2,317
Energy Projects	750	262
Garden Centers	400	90
Golf Facilities	1,299	1,939
Other Equipment	390	237
Other GRF Facilities	1,154	834
Paving	1,995	1,074
Pickleball	850	395
Security	2,727	2,300
Vehicles	1,833	1,829
TOTAL	\$22,508	\$17,971

Slide 10

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, March 14, 2019 – 1:30 p.m.
Board Room

MEMBERS PRESENT: Annette Sabol Soule-Chair, Diane Phelps, Bunny Carpenter, Sue Margolis, Joan Milliman, Cush Bhada, Andre Torng, Leon St. Hilaire, Shaun Tumpane

MEMBERS ABSENT: Ryna Rothberg

OTHERS PRESENT: Annie McCray, Beth Perak, and Cash Achrekar were present in audience

STAFF PRESENT: Brian Gruner, Jennifer Murphy, Jackie Kupfert, Kristin Olsen, Mark Costello, Siobhan Foster

Call to Order

Chair Sabol Soule called the meeting to order at 1:32 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made to switch #6 Department Head Update and #7 Member Comments.

The motion carried unanimously.

Approval of Committee Report for January 10, 2019

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Chair Sabol-Soule wished all a Happy St. Patrick's Day. Saddleback Emeritus classes will be on spring break March 17 through March 23 and cancelled March 29 to observe Cesar Chavez Day. Spring semester ends May 22; summer session begins May 28 through August 10; fall semester begins August 19. The City of Laguna Woods produces a Guide to Golf Cart and Low-Speed Vehicle Use in the City of Laguna Woods which is suggested reading along with information on our website and the Laguna Woods Village YouTube channel. The GRF Landscape Committee meeting schedule for March 20 has been cancelled. The next regular meeting will be held on May 15 at 1:30 p.m. in the Board room. The next CAC meeting will be held on Thursday, May 9 at 1:30 p.m. in the Board room.

Member Comments (*Items Not on the Agenda*)

Members spoke on the following topics: exception to policy about flyer approval including checks being made to travel company instead of club representative; Saddleback Emeritus petition to reinstate courses dropped and to cease cutting classes; health problems with pets and neighbors due to Round-Up use; June 9 event requesting financial assistance from Recreation for the program; an ad hoc committee commissioned in the past to study Saddleback Emeritus; the concurrent Emeritus discussion and constant review of the Emeritus program.

Director Milliman inquired about requirement of verbiage on referenced flyer and as to whether another club member may collect monies. Ms. Murphy stated the flyer was originally approved, but was flagged due to club not collecting payment as it appeared as the business was collecting monies. The resident stated no club member is available to collect monies at this time. Chair Soule stated no exceptions at this time.

Mr. Gruner stated 15 cancelled Emeritus classes were identified as servicing a higher number of non-residents. GRF Chair Perak stated many letters were received regarding members not able to register for classes as they were at capacity which included many non-residents. Per direction of Director Milliman, Mr. Gruner will cross-reference the classes on the petition with the eliminated classes. Mr. Gruner stated jewelry classes were added by the Recreation Department. Director Carpenter stated she attends many classes, has always been able to register and would like another review of the classes. Director Margolis stated she takes many classes, but does have difficulty getting into the classes on occasion and would like Recreation to review these classes including a poll of the room supervisors. Advisor Tumpane inquired to size of classes that were eliminated. Director Torng inquired about limiting outside attendees. Chair Soule suggested increasing parking fees to deter outside attendees. Chair Soule confirmed many letters were received regarding members not able to attend classes due to capacity. Mr. Gruner stated he would like to evaluate the program once the Saddleback Emeritus survey is complete as many surveys have been returned to Saddleback Emeritus Director, Dan Predoehl.

Chair Soule stated Round-Up is being discussed in Landscape and solutions are being researched. Director Carpenter stated Third Mutual is not using Round-Up.

Mr. Gruner stated Recreation does not typically help clubs financially with few exceptions currently. Director Milliman stated Village residents may contribute by charging admission and a donation box could be posted. The event organizer stated advertising has already been posted. Advisor Tumpane inquired as to revenue brought in with these events in the past.

Staff was directed to not subsidize the event on June 9.

Report of the Recreation and Special Events Director

Mr. Gruner stated specialty dinners are all selling out. Lunar New Year was held at Performing Arts Center to highlight cultural events. Valentine's Day Dinner hosted at Clubhouse 1 sold out with a special photo gift given to the attendees. The Spouse Whisperer and first annual Oscar viewing night were held at the Performing Arts Center. The Mardi Gras event at Clubhouse 1 sold out. Bus excursions have had extensive waiting lists due to popularity each month and Recreation installed a new lottery system which is well received.

Facility enhancements include new chairs to be purchased at all clubhouses; replacement of canopies at Pool 1; the review of renovation plans for the Performing Arts Center with another review upcoming; replacement of all pool furniture; reopening of Pool 5 after extensive replastering required; extensive weeding project at the Garden Centers; creation of a Garden Center newsletter to better communicate with gardeners.

Volunteer day at the Garden Centers was successful and included help from the Lion's Heart organization. A Garden Center open house was hosted last Saturday to encourage leasing of available plots.

Operational improvements include the implementation of a staff responsibility checklist (cleaning, walk-throughs, maintenance reporting, etc.); Emeritus surveys are still being received and the Emeritus Director shared they look very positive; staff attended the CPRS Mini-Conference in Laguna Hills on January 24 with many break-out sessions giving Staff new ideas on programming and better customer service. Mr. Gruner would like to invite CAC members to attend this Mini-Conference next year; Staff will be conducting in-house training; ESL program has approximately 80 participants and continues to be very popular.

Mr. Gruner stated Recreation is aware of the light bulbs at the Performing Arts Center needing replaced, however they are very high and replacements must be coordinated with other departments. Staff is working to resolve this issue.

Clubhouse 1 Dining room cleanliness is being addressed by Staff daily.

The Clubhouse 1 Mini-Gym light covers are going to be fixed as they are not the proper covers for the existing LED lights installed two years ago. Recreation is coordinating with Maintenance on scheduling this repair.

Director Phelps stated the Pickleball courts are now open and asked to clarify lights in Mini-Gym. Mr. Gruner stated the lights were retrofitted and the cover was not originally secured properly.

Ms. Murphy reported the St. Patrick's Day dinner is Sunday and has sold out. The Monday movie, Bohemian Rhapsody, will be shown at the Performing Arts Center on Monday, March 18. The Health and Wellness Expo will be held on March 21 and March 22 at Clubhouse 5, 11 a.m. to 3 p.m. This complimentary event will provide Residents with chicken wraps and cooling towels while supplies last, a sponsor fair with over 30 sponsors, fitness demos, fitness machine tutorials, lectures, aquatic demos, and over \$500 in prizes. The Saturday Night Dance will be held on March 23 at Clubhouse 5 with the Funky Hippeez for only \$5. On April 3, a specialty Mexican Dinner will be hosted at Clubhouse 1 for \$16 per person. On April 6, the Village Bazaar will be hosted at Clubhouse 5 with doors opening at 10 a.m. (vendor tables are sold out). Village Games begins on April 8 with over 20 competitions. Registration is in the Fitness Centers. The Easter Buffet will be held at Clubhouse 5 on April 21 at 1 p.m. Cost is \$24 for adults, \$12 children 6 to 10, with children under 5 free. Easter at the Equestrian will be hosted at the Equestrian Center on April 20 at 10 a.m. Ms. Murphy reported on the following Recreation classes: ESL instructor meeting regarding the offer of citizenship classes; Stressless Mindful Meditation continues to fill each session and Dr. Rubin added another class to help accommodate high level of interest; new classes with Janet Gilliam will be introduced, Chairobics and Midlife Crisis class.

Ms. Murphy stated the CPRS installation and awards banquet will be hosted this year in April at Clubhouse 2. GRF Director Perak will host the welcoming address to the attendees.

Ms. Olsen stated the Equestrian Center has been closed often due to rain, but they are returning to regular operations. During closures, Staff conducted inventories on veterinarian supplies, grooming supplies, extra tack, and event supplies. Staff also completed the inspection of horses' current tack-saddle, saddle pads, bits, bridles, and accessories. Staff reviewed the fit and condition of all items, noting any issues needing repair and/or future replacement of those that did not fit high standards. Staff is devising new riding program information sheets and forms for assessments, as well as updating the operating rules, feeding instructions, maintenance and repair checklists to provide a safe, clean and aesthetically pleasing facility with fun and educational programming. Staff is increasing communication with the boarders with the use of a dry-erase board, implementation of a facility maintenance request clipboard and will be implementing an activities calendar to post with events, classes, seminars, programs, etc. As in the past, quarterly boarder meetings (with adding special meetings to keep current if necessary) have been scheduled for 2019. All boarders have been provided with current operating rules to encourage compliancy. Staff is encouraging boarders to visit the office should they have any concerns. Relations with the Saddle Club have been improved with continual meetings with club board members. The Saddle Club has been very supportive of the riding program and the GRF horses. They provided volunteers and a fund-raising booth at the Harvest Hoedown last October and they will sponsor the pony rides and provide volunteers at the upcoming Easter at the Equestrian Center event. Staff currently has approximately 45 assessments that must be completed due to rain closure, but is working diligently to catch up. A message is provided on the answering machine for those instances when the riding program must be suspended for any reason. The Equestrian Center Riding program consists of lessons and trail rides for those who complete an initial riding assessment; the stated information on the website is incorrect as it implies that horses can be "rented" without assessment. Signage is being assessed for updating. Proposed educational classes may include horsemanship in conjunction with a volunteer program, fit-to-ride program to improve strength, balance, flexibility, and endurance to prepare for riding or to improve riding, overcoming the fear of horses for safe interaction, horse care programs, outreach programs with other clubs and outside organizations, and a sponsorship program with a horse calendar. Ms. Olsen would like to include events or outings that encompass equine education including brown bag lunch or "Hang with the Horses" days to encourage resident visitors to the Equestrian Center. Upcoming events include Easter at the Equestrian Center on Saturday, April 20 from 9 to 11a.m., Village Games-Equestrian portion on Saturday, April 27 starting at 9 a.m., Equestrian Center Horse Show tentatively on May 11, Riding Program Play Day tentatively on June 22. Ms. Olsen stated she sees a lot of potential at the Equestrian Center.

Director Carpenter inquired as to cost and interest of classes/instructors and stated many of the boarders are "seasoned." Ms. Olsen stated she has a class interest list in the Equestrian office. There are currently many newer horse owners in the Village with only a few "seasoned." Ms. Olsen will work with Mr. Gruner on cost of classes/instructors. Director Carpenter inquired as to whom will update the operating rules as she would like CAC to review prior to completion. Director Carpenter inquired about sponsorship and volunteer program. Mr. Gruner asked Director Carpenter to come speak with him for clarification after the meeting. Chair Soule would like to attend this meeting.

Mr. Gruner introduced Mark Costello, Recreation Leader, from the Garden Centers. Mr. Costello reported staff is working to improve customer service and compliance enforcement, increase and improve communications at all levels, and alleviate current concerns. Office hours are standardized

(8 a.m. to noon, Monday through Friday). Staff is working on volunteer recruitment. The Garden Center Open House was very successful and helped reduce the waiting list with placement of 35 plots in this one day. Staff is making garden plots accessible to a variety of residents and is currently evaluating hosting another farmer's market. Jesus Lua will be scheduled to work equal hours at both Garden Centers for problem solving. Staff is resolving double plot assignments. New color coded procedures are in place to assist with compliance. The Garden Center newsletter has increased communications for Garden Center members. Many compliance letters sent have resulted in gardeners cleaning their plots. A commercial pest control company was unable to assist with rodents, but the introduction of wild cats has been very helpful. New locks were installed at Garden Center 1 and staff is implementing a "good neighbor" policy to encourage happy gardening.

Director Bhada inquired as to any open plots. Mr. Costello stated there may be some and please visit the Garden Center office to confirm. Director Margolis stated the number of plots available will increase once current gardeners receive their billing statement as many may not want to continue leasing a plot.

At this time, #15 under Items for Discussion and Consideration was moved in order to have Director Cash Achrekar present.

Senior Brains Foundation - Director Achrekar stated the proposal of the Senior Brains Foundation.

Staff was directed to move Senior Brains Foundation to Items for Future Agendas.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

Shade Structure for Pool 5 – Mr. Gruner stated the staff recommendation of not designing and building a permanent pool shade structure over Pool 5.

A motion was made to support staff recommendation to not design and build a permanent shade structure over Pool 5.

Discussion ensued.

The motion carried unanimously.

Comprehensive Staff Training Day - Mr. Gruner stated the staff recommendation of closing all Department of Recreation and Special Events facilities on Wednesday August 14, 2019 from 1 to 4 p.m. for a comprehensive training day for all departmental employees.

A motion was made to support two separate days for comprehensive training for all departmental employees to avoid any closure.

Discussion ensued.

The motion failed 1-4-1-1. (Chair Soule abstained; Director Torng was absent)

A motion was made to approve staff recommendation to close facilities with caveat that the golf facility may remain open on August 14, 1 to 4 p.m. during a comprehensive staff training day.

Discussion ensued.

The motion carried unanimously.

Drop-In Lounge TV Proposal - Ms. Murphy stated the staff recommendation of reinstallation of the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6). In addition, Staff recommends the purchase and installation of two secured electronic tablets that can be used for accessing other news and entertainment.

A motion was made to accept staff recommendation of reinstalling the Drop-In Lounge television with restricted programming and closed captioning to Village Television (TV6) with no tablets to be purchased or installed.

Discussion ensued.

The motion carried 3-2-2. (Director Torng and Director Carpenter absent)

Increase of Tree Plot Fees - Mr. Gruner stated the staff recommendation to review and approve raising the annual tree plot rental fee from \$30 to \$50 per year, to offset operating costs associated with maintaining trees at Garden Center 1 and 2; and to revise Garden Center Rental Pricing Resolution 90-13-01 from a 90 percent to an 84 percent community shared percentage.

Discussion ensued.

A motion was made to approve raising the annual tree plot rental fee from \$30 to \$50 per year and to revise Garden Center Rental Pricing Resolution 90-13-01 from a 90 percent to an 84 percent community shared percentage.

The motion carried 5-1-1. (Chair Soule abstained; Director Torng absent)

ITEMS FOR DISCUSSION AND CONSIDERATION

Congressional Town Hall - Member spoke to hosting a Congressional Town Hall featuring U. S. Representative for 45th Congressional District Katie Porter for Laguna Woods Village residents with inviting surrounding existing communities and would like exception to policy that states hosting resident must limit free reservation notice of three days and gate clearance notice requirement of four days.

A motion was made to allow this free reservation with cap on number of attendees.

Discussion ensued.

The motion failed 3-3-0. (Director Torng was absent)

Clubhouse 4 Renaming Survey Results – Mr. Gruner stated the survey results of the survey to change the name of Clubhouse 4. Majority of those surveyed stated no change to name of Clubhouse 4 is warranted.

Set Up Fees – Mr. Gruner stated a letter was sent to club presidents regarding set up fees (\$22 per hour for staff time in assistance to set up club events not in reservable space). This fee is already in place and is not a new fee. Should a club only need 30 minutes for set up they will be charged only \$11 (one-half of the set up hourly fee).

Drop-In Lounge Volunteers - Mr. Gruner stated the Drop-In Lounge volunteer program was eliminated in September, 2018. Many volunteer opportunities are available for those that would like to volunteer in the community.

A motion was made to interview potential Drop-In Lounge volunteers and to institute a card system for staff when supplies are to be replenished.

Discussion ensued.

The motion failed 0-5-1-1 (Chair Soule abstained; Director Torng absent)

ITEMS FOR FUTURE AGENDAS

Financial Statements

CONCLUDING BUSINESS

Committee Member Comments

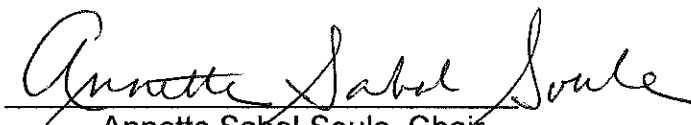
Director Milliman wished all a Happy St. Patrick's Day.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. at the Community Center in the Board Room on Thursday, May 9, 2019.

Adjournment

There being no further business, the Chair adjourned the meeting at 5:34 p.m.


Annette Sabol Soule, Chair

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Laguna Woods Village®

OPEN MEETING

REPORT FOR REGULAR MEETING OF THE VILLAGE ENERGY TASK FORCE

Wednesday, March 6, 2019 – 1:30 P.M.
Laguna Woods Village Community Board Room
24351 El Toro Road

MEMBERS PRESENT: Bert Moldow – Chair, Dick Palmer, Carl Randazzo, Sue Margolis, John Frankel, Cush Bhada, Advisors: Bill Walsh, Sue Stephens, Steve Leonard

MEMBER ABSENT: None

OTHERS PRESENT: Juanita Skillman, Gary Morrison, Beth Perak, Pat English, Steve Parsons, Kathryn Freshly

STAFF PRESENT: Ernesto Munoz - Staff Officer, Siobhan Foster, Jeff Parker, Laurie Chavarria

1. Call to Order

Chair Moldow called the meeting to order at 1:33 PM.

2. Acknowledgment of Media

Chair Moldow noted no members of the media were present.

3. Approval of the Agenda

The topic of the Walkway Lighting Program was added to Items for Future Agendas. The agenda was approved as amended.

4. Approval of Meeting Report for January 9, 2019

The Meeting Report of January 9, 2019, was approved as written.

5. Chairman's Remarks

Chair Moldow commented on a Community Choice Aggregation workshop coming up in Dana Point; his years of service and involvement with lighting and energy conservation; the GRF code of ethics; and the street light pilot program.

Village Energy Task Force
March 6, 2019
Page 2 of 5

At the conclusion of his remarks, Chair Moldow stated that he was resigning from the Village Energy Task Force and it was his intention to leave the GRF Board as well..

6. Member Comments (*Items Not on the Agenda*)

- Gary Morrison (107-R) commented on waiting for the water to get hot in his faucets & shower.
- Pat English (2202-D) commented on Chair Moldow leaving the Village Energy Task Force.
- Kathryn Freshley (5490-N) commented on the energy distribution system.
- Loren Lutzenhiser (567-A) commented on the state's energy goals.

Staff Officer Ernesto Munoz, Chair Moldow, Advisors Walsh and Leonard responded briefly to all comments.

7. Department Head Update

Staff Officer Ernesto Munoz provided an update on the multi-year contract for the Pushmatic Panel Replacement project.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Task Force by one motion. In the event that an item is removed from the Consent Calendar by members of the Task Force, such item(s) shall be the subject of further discussion and action by the Task Force.

Both items on the Consent Calendar were pulled for discussion.

8. Project Log

Staff Officer Ernesto Munoz provided an update to the Task Force on a few items listed in the project log.

9. Street Light Outage Report

Director Margolis commented that there are a fewer number of street light outages than has been reported previously.

Discussion ensued regarding access to the street light repair portal, the audit performed by Siemens, the street light pole damaged by a vehicular accident, a meeting with Siemens to evaluate the pilot program, working with Marketing to get information out to the residents and trees to be trimmed for street light pilot.

By consensus, staff was directed to set up a meeting with Siemens Industry to discuss the street light LED pilot project.

Post meeting note: A Street Light LED Pilot Presentation & Discussion was set up with Siemens Industry, Inc. on Monday, April 8, 2019 between 2:00 – 4:00PM in the Board Room

Reports:

10. Community Center EV Charging Station Update

Staff Officer Ernesto Munoz summarized the report and addressed questions from the Task Force.

At this meeting we approved the budget for 8 Electric Vehicle Charging Stations that will be installed on 4 bollards in the Community Center parking lot adjacent to the other 2.

Post meeting note: This budget was approved at the GRF finance committee meeting and subsequently approved by the GRF Board. With this money four bollards that will contain a total of 8 chargers will be installed. We are addressing the addition of them at that location and not in the community yet, because it is a public space and as such if we add EV stations in this public space, we are eligible under the Southern California Incentive Project (SCIP) to be reimbursed up to 75% of the cost up to \$210,000. The other reason to have them located there is the fact that we have most of the infrastructure in place to support the additions and therefore this would minimize the cost of the installation. Within the village there is no public access so we are not eligible for any monies through the SCIP.

11. Ice Bear Technology Update

Staff Officer Ernesto Munoz summarized the report and addressed questions from the Task Force.

The report addressed the fact that the Ice Bear Technology will not be able to be used within the Village. This could have been a cost saving measure, however, the Ice Bear people in coordination with our Staff, have determined that the application of this technology here in the Village is either not available or is not cost effective.

12. Solar Roofs (oral discussion – Bert)

Chair Moldow commented on the policy change for allowing solar installations in Third Mutual.

Discussion ensued regarding the state requirements for solar roof installations, the alteration standard currently in place, roof penetrations, and available space on residential building roof tops.

13. JCI Solar Installations (oral discussion)

Director Margolis commented on a United Solar Power Plant Task Force meeting that members of United Mutual have scheduled to discuss the JCI contract and the Kwh generation from the solar arrays.

Discussion ensued regarding a performance guarantee, how to calculate energy generation, energy generation information gathered in the portal for each inverter location and an independent study of the total energy generation.

Items for Future Agendas:

Third Mutual:

- Electric Vehicle History Report
- Golf Cart Report
- LED Solar Street Lights (low priority)
- 2-story Buildings LED Lighting Pilot Program (low priority)
- Additional Walkway Lighting

United Mutual:

- Electric Vehicle History Report
- Golf Cart Report

GRF:

- Install Level II EV Bollard Chargers (on the streets)

Concluding Business:

Committee Member Comments:

- Advisor Stephens commented on the SCE owned street lights in Mutual 50.
- Advisor Walsh commented on Chair Moldow's resignation.
- Director Bhada commented on Chair Moldow's resignation.
- Director Frankel commented on Chair Moldow's resignation.
- Director Margolis commented on OOM Energy, a Canadian company that offers alternative energy systems.
- Director Randazzo commented on Chair Moldow's resignation.
- Chair Moldow commented on the need for the Task Force to continue their education regarding future energy initiatives.

Date of next meeting – May 1, 2019

Adjournment

This meeting was adjourned at 3:54 PM

Village Energy Task Force
March 6, 2019
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DRAFT

Carl Randazzo, Vice Chair

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OPEN MEETING
THE GOLDEN RAIN FOUNDATION
MEDIA AND COMMUNICATIONS COMMITTEE
Monday, March 18, 2019, at 1:30 p.m.
Laguna Woods Village Community Center, Board Room
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

MEMBERS PRESENT: Chair Joan Milliman, Directors Roy Bruninghaus, Pat English, Annette Sabol Soule, Maggie Blackwell, Lynn Jarrett, Elsie Addington, Advisers Lucy Parker, Steve Carman and Sheila Bialka.

MEMBERS ABSENT: Director Ryna Rothberg.

OTHERS PRESENT: Dick Palmer—VMS, Juanita Skillman—United, Beth Perak—GRF and Diane Phelps—GRF

STAFF PRESENT: Eileen Paulin, Chuck Holland, Paul Ortiz and Becky Jackson.

1. **Call to Order**
Chair Joan Milliman called the meeting to order at 1:30 p.m.
2. **Acknowledgement of Media**
Paul Ortiz from Village Television was present.
3. **Approval of the Agenda**
Agenda was approved.
4. **Approval of Meeting Report from February 26, 2019**
Report was approved.
5. **Chair's Remarks**
Chair Milliman welcomed everyone. She commented on communications and the policy and the feedback from residents. She stated communication has expanded with emails and CodeRED and looks forward to venues of communications that have not been explored yet.
6. **Member Comments (Items not on the Agenda)**
Ronald Davie 117-A was called. He received a notice regarding a new monthly payment. He also had concerns about his bandwidth dropping.

James Ramaker 5370-1B was called to speak. He expressed concerns over offensive content on a pay per view channel.

Jeffry Wu 5519-2B was called to speak. He is experiencing problems with channel mapping. He acquired a set top box, which is the solution to his problem. He removed it after several days because his wife had difficulty using it. Mr. Holland explained to Mr. Wu that in order to have the service options he wants, he must be using a set top box.

7. Director's and Staff Forum

Chuck Holland addressed Mr. Davie stating his new monthly payment was a result of having a cable card. He discussed the four tiers of services and will look into Mr. Davie's bandwidth issues.

Mr. Holland explained to Mr. Ramaker there are four pay per view channels that have adult content. He will look into Mr. Ramaker's concerns to make sure there is no illegal content on any of the pay per view channels.

Mr. Holland will send a technician to look into Mr. Wu's issues and personally follow up with him.

REPORTS:

8. Broadband and Contracts Report—Chuck Holland

Mr. Holland presented a 10-Year Cost Comparison Cable TV bar graph to the committee. This covered costs from 2009 and projected costs in 2020. He described his report on 2019 Contract Renewals highlighting increases for independent channels such as Fox Sports Net-Prime Ticket and Fox Sports Net West that expire in December of 2019. He also presented the 2019 subscriber counts year-to-date.

Mr. Holland presented a Proforma Broadband Services Summary of Operations including revenues, broadband services, employee compensation, materials and supplies, utilities, legal fees, outside services, repairs and maintenance, operating expenses, property and sales tax, cable programming, copyright and franchise fees and noncollectable accounts.

9. Marketing and Communications Report-Eileen Paulin

Eileen Paulin reported on regular publications, gate closures, signage, Docent Tours, New Resident Orientations, department workflow, Caregiver Policy publicity, weed abatement, security awareness, RFID's, water conservation, CodeRED, board vacancies, online fraud, dryer installation, Third pilot lighting, Pickleball grand opening, Bus Workshop and elevator outage emails.

10. Docent Tour Update-Becky Jackson

Becky Jackson reported on the success of the interview on March 14 and the selection of four new docents. She also will be implementing tours for real estate agents on the fifth Thursday of the month. Per the request of the committee she will implement a tour specifically for residents.

ITEMS FOR DISCUSSION AND CONSIDERATION:

11. Combining Communications Committee

Chair Milliman introduced Director Roy Bruninghaus to discuss combining the Communications Committees.

Director Bruninghaus talked about the duplication of efforts and efficiency of staff time.

Director Maggie Blackwell explained United Mutual does not hold a formal communication committee utilizing staff time. Directors pull together reports from various committees for topics in the Breeze.

Beth Perak stated the GRF Media and Communications Committee discussed more broadband and media issues and had less to do with communications. When Third Communications Committee started there was a need to review communication topics. At the present time the GRF Media and Communications Committee addresses all of these topics. Ms. Paulin will discuss the combining of the two Communication Committees with Director diLorenzo and report back to the GRF Media and Communications Committee.

12. Press Policy-Eileen Paulin

Ms. Paulin presented the current Drone Policy Resolution 90-17-17, stating it is fine.

Ms. Paulin likes the current Press Policy adopted by Community Activities Committee but the name of the corporation needs to be changed , since it was under Leisure World, and add just a couple of endorsements.

ITEMS FOR FUTURE AGENDAS:

13. Combining Communications Committee Update

CONCLUDING BUSINESS:

14. Committee Member Comments

Director Lynn Jarrett stated she enjoyed being a part of the docent interviews and thanked Mr. Holland for his patience with members.

Adviser Steve OK asked for the address of the pilot street lighting project and thanked staff.

Adviser Sheila Bialka asked about doing a commercial for her club on Village Television.

Mr. Holland explained to Adviser Bialka that she could advertise her club event and she would need to talk to Paul Ortiz. He will send a copy to Ms. Jackson to send to the committee.

Ms. Paulin gave the address to the pilot street lighting project. It takes place on Avenida Sosiaga between, Gate 10 and Via Carrizo.

15. Date of Next Meeting—Monday, April 15, 2019, 1:30 p.m. in the Board Room

16. Adjournment

Meeting was adjourned at 3:10 p.m.



Joan Milliman, Chair
Media and Communications Committee